Circular No.: NSDL/POLICY/2022/033 March 09, 2022

Subject: SEBI circular on Relaxation in adherence to prescribed timelines for compliance in view of the Covid-19 situation.

Attention of Participants is invited to SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/26 dated February 25, 2022 (copy enclosed) regarding extension to SEBI Circular on "Relaxation in adherence to prescribed timelines issued by SEBI due to Covid 19" dated April 13, 2020.

Participants are accordingly requested to take note of the above and ensure compliance.

For and on behalf of

National Securities Depository Limited

Gayak Jalan
Manager

Enclosed: One

FORTHCOMING COMPLIANCE			
Particulars	**Deadline**	**Manner of sending**	**Reference**
Investor Grievance Report (Monthly)	By 10th of the following month.	Through e-PASS	Circular No. NSDL/POLICY/2015/0096 dated October 29, 2015
Charge Structure	April 30th every year.	By email at dpfees@nsdl.co.in	1. Circular No. NSDL/POLICY/2006/0064 dated December 26, 2006. 2. Circular No. NSDL/POLICY/2007/0003 dated January 8, 2007

GAYAK JALAN
Authentication
2022.03.09 14:25:42 +05'30'

भारतीय प्रतिभूति और विनिमय बोर्ड
Securities and Exchange Board of India

CIRCULAR

SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/26 February 25, 2022

To,

All registered Registrars to an Issue and Share Transfer Agents(RTAs)

All Recognized Stock Exchanges

All Listed Companies through Recognized Stock Exchanges

All Recognized Depositories

All Depository Participants through Depositories

Dear Sir / Madam,

Sub: Extension to SEBI Circular on "Relaxation in adherence to prescribed timelines issued by SEBI due to Covid 19" dated April 13, 2020

1. SEBI had issued circular No. SEBI/HO/MIRSD/RTAMB/CIR/P/2020/59 dated April 13, 2020 wherein "Relaxations in adherence to prescribed timelines" for carrying out various shareholder requests and for other regulatory filings were granted to RTAs in view of the Covid-19 pandemic.

2. Further, SEBI had issued circular no. SEBI/HO/MIRSD/RTAMB/P/CIR/2021/558 dated April 29, 2021 wherein relaxation in prescribed timelines were extended in view of second wave of the Covid-19 pandemic and resultant lockdown. The circular listed 13 items that were eligible for relief in terms of timelines, out of which 7 items related to service requests are mentioned in the table below:

Sr. No.	Particulars
1	Processing of Remat Requests
2	Processing of Transmission Requests
3	Processing of request for Issue of Duplicate Share Certificates

4	Processing of Requests for Name Deletion / Name Change / Transposition
5	Processing of Requests for Consolidation / Split / Replacement of Share Certificates / Amalgamation of Folios
6	Handling Investor Correspondence / Grievances / SCORES complaint
7	Processing of the demat requests

3. Relaxation is hereby being given to intermediaries / market participants w.r.t. compliance with the prescribed timelines which has been extended to June 30, 2022 in view of the Covid-19 situation. The aforesaid relaxation shall be applicable for items No. 1-7 mentioned at para no. 2 above.

4. Accordingly, the intermediaries / market participants may take an additional 30 days over the prescribed timelines for completion of service requests mentioned in the table at para no. 2 above.

5. The Stock Exchanges and Depositories shall bring the contents of this circular along with the circular dated April 13, 2020 and April 29, 2021 to the notice of all their respective constituents.

6. This circular is being issued in exercise of powers conferred under Section 11 (1) of the Securities and Exchange Board of India Act, 1992, to protect the interests of investors in securities and to promote the development of, and to regulate the securities market.

7. This circular is available on SEBI website at www.sebi.gov.in under the categories “Legal Framework -> Circulars”.

Yours faithfully,

Sd/-
Aradhana Verma
Deputy General Manager
Market Intermediaries Regulation and Supervision Department
Tel. No. 022-2644 9633
Email id - aradhanad@sebi.gov.in