Circular No.: NSDL/POLICY/2014/0004 Date: January 8, 2014

Sub: Delivery Instruction Slip (DIS) Issuance and Processing

All Participants are hereby informed that SEBI has vide its Circular No. CIR/MIRSD/01/2014 dated January 7, 2014 issued guidelines regarding standardization of DIS, Monitoring of DIS and Scanning of DIS. Copy of the same is enclosed for information and compliance. The system changes, amendment to Business Rules and the detailed guidelines in this regard will be informed subsequently.

For and on behalf of
National Securities Depository Limited

Samar Banwat
Senior Vice President

Encl: a/a

FORTHCOMING COMPLIANCE			
Particulars	**Deadline**	**Manner of sending**	**Reference**
Investor Grievance Report (Monthly)	By 10th of the following month.	By email at dp_igreport@nsdl.co.in. Alternatively, by hard copy to the Investor Relationship Cell.	1. Circular No. NSDL/PI/98/500 dated October 6, 1998. 2. Circular No. NSDL/PI/2004/1688 dated September 16, 2004.
Compliance Certificate (July - December)	January 31st every year.	Digitally signed compliance certificate by email at nsdl-bp-inspection@nsdl.co.in Alternatively, by hard copy to Inspection Department.	Circular No. NSDL/ POLICY/2006/0023 dated July 6, 2006 and Circular No. NSDL/POLICY/2010/0017 dated February 22, 2010.

Signature Not Verified
Digitally signed by BANWAT SAMAR
Date: 2014.01.08 17:07:44 +05:30
Reason: Authentication
Location: NSDL, Mumbai